

Water Commissioner's Monthly Meeting
November 1, 2017

Bruce Merriam, Chairman
Steve Call, Commissioner
Michael Brown, Water Superintendent
Eileen Tela, District Accountant
Suzanne Leh, Clerk/Collector
Don Reid, Finance Committee

Bruce Merriam opened the meeting at 5:00pm. Steve Call made the motion to accept the minutes of October 4, 2017 with the following corrections: Brandon Breault's resignation was effective September 18th and permission was given to Mike by commissioners to shut off domestic water at Southworth. Bruce seconded. All in Favor.

General Pierce Bridge – State inspection crews were at the bridge today. Mike did speak with Mark Holley (Greenfield) about setting up a meeting hopefully by the end of November. Mike invited Bruce and Steve to this meeting once scheduled.

Southworth – Chapter 11 legal notice was received from their lawyer and therefore we are not allowed to shut off the water. Mike spoke with the lawyer and they promised and we received a check for \$2,000.00 towards their present balance due. Past due balance will be added to tax bill.

New Employee – Harry Kennedy started 2 days ago. Despite the new hire we are still short-handed as everyone is doing extra weekends and trying to prioritize and keep up with everything while he is being trained.

GPS – Mike has been doing GPS of hydrants and valves over the past 3 years and waypoints have been sent to Tata & Howard and they have sent him preliminary maps that look really good. They have questions and we are working to fine tune it.

Vacation – Mike will be away November 8th – November 17th.

District Accountant – Prudential Committee and Town is in discussion for replacing street lights with LED and the water department could be asked to contribute for Lake Pleasant and Bridge of Names.

Finance Committee – Don asked why we were over budget on general material/supplies and outside sub-contracting. Mike explained it was from Turnpike Road project in September which was not expected. Mike and Eileen will review to be sure payments were applied to correct accounts.

Clerk/Collector – Water usage bills were mailed out yesterday. Total new commitment is \$365,447.76. District abatements are \$344.80. Business Backflows were mailed out today for a total of \$4,475.00 and district backflow abatements totaled \$1,225.00.

Next meeting scheduled for Wednesday, December 6, 2017 at 5:00pm.
Meeting adjourned at 5:25pm.